

## **Board of Governors**

### **Agenda for the meeting to be held on 23 September 2015 at 14.00 in Sunley Lecture Room**

#### **1. Start of year Governance - Chairing 2015-16**

- 1.1 To appoint the Chair of the Board of Governors
- 1.2 To appoint the Deputy Chair of the Board of Governors
- 2. Welcome, Apologies, Quorum, Membership
- 3. Declarations of Interest
- 4. Minutes of Meeting held on 14 July 2015, Paper A
- 5. Matters Arising, Actions and Follow up from 24 June and 14 July  
including Update on Appointment of Clerk to Board and structures, Paper  
B1/ B2/ B3

#### **6. Waterside (Commercial in Confidence)**

(attendance from HEFCE observer for this item ??)

- 6.1 Project Assurance Committee minutes 14 July and 15 Sept 2015,  
Paper C1/C2  
Chair of PAC
- 6.2 Update on Project – July plus appendices \*\*\* , Paper C3+apps  
Update on Project – September 2015 plus appendices, Paper C4+apps  
Chief Operating Officer
- 6.3 Academic programme annual update report from July/Sept, Paper C5  
Director of Student and Academic Services
- 6.4 Communications Report from June\*\*, Paper C6  
Chief Operating Officer

\*\*For information

#### **To Discuss**

## **7. Student Theme**

7.1 Clearing 2015 and Student Recruitment – Sept 2015

Marketing plans 2015 for 2016 intake, Paper D1

Director of Student and Academic Services/Head of Student Recruitment

7.2 Student Experience Update, Paper D2

Director of Student and Academic Services

7.3 Students' Union Report on Activities and Constitution, Paper D3

President Students' Union

7.4 Student Satisfaction – NSS 2015, DHLE 2015, Paper D4, D5

Executive Dean Quality Assurance

## **Equality and Diversity Theme**

8. Including progress review and overview of Topic Data and KPIs, Paper E

8.1 Staff and Equality and Diversity, Paper E1/E2

Human Resources Partner

8.2 Students and Equality and Diversity, Paper E3

8.3 Executive Dean Quality Assurance, Paper E4

Governance and Equality and Diversity

Chair and Clerk

## **To Approve**

### **Performance, Finance and Risk Matters**

9. 2015-16 Risk Management, Paper F

Chief Operating Officer

10. KPIs and Strategic Plan completion, Paper G

Executive Officer OVC

11. Period 11 \*\* and Period 12 Management Accounts 2015-16 and year end, Paper H1/H2

Director of Finance

\*\*For information

## **12. Policies and Procedures**

12.1 Finance: Financial Regulations Version 21 is due review but no changes are proposed – see web

12.2 Human Resources: None

12.3 Student and related Policies: None but see 7.2

## **13. Compliance and governance**

13.1 Compliance with Prevent Duties, Paper I

Chair and Director of Academic and Student Services

13.2 Board/Chair Evaluation and Effectiveness Review Update, Paper J

Deputy Chair/ Clerk

13.3 Governance and CUC follow up including revisions to Byelaws, Paper K

Chair and Clerk

13.4 Governance Handbook and Procedures – Electronic decisions, Paper L

Chair and Clerk

13.5 Work Plan for 2015-16, Paper M

Chair of Board and Clerk

13.6 Arrangements for Court 2015-16, Paper N

Chair of Board

## **14. To Receive**

14.1 Minutes of the Senate meeting 1 July 2015, Paper O

Vice Chancellor

14.2 Minutes of Search Committee on 24 June/7 July/7 Sept 2015, Paper P1/P2/P3

Chair and Deputy Chair

14.3 Minutes of Nominations Committee on 6 July 2015, Paper Q/QR

Chair of Nominations Committee

14.4 Minutes of IMAC 14 July 2015, Paper R

Senior Independent Member

14.5 Minutes of the Joint Audit Committee and Project Assurance  
Committee on 14 July 2015, Paper S

Chair of PAC

14.6 Vice Chancellor and COO Update report – September, Paper T

Vice Chancellor/Chief Operating Officer

14.7 Update on Calendar and Board of Governors activity, Paper U

Chair of Board/Clerk

## **15. For Note - Any Other Business**

Items as necessary from:

Chair of the Board of Governors

Vice Chancellor

Chief Operating Officer

Students' Union President

Other members

Clerk

16. Confirmation of availability of Papers

Chair of Board

17. Meeting of Remuneration Committee 7 September 2015

Chair of Remuneration Committee

18. Close of meeting Followed by Governors Summer Dinner at 18.30

Reception for 19.00 including Presentations