

**Board of Governors**  
**Agenda for the meeting to be held on 26 February 2014**  
**at 10:15 in Sunley Lecture Room**

10.15

1. Welcome, Apologies, Quorum
2. Declarations of Interest
3. **Minutes** of Meeting held on 22 January 2014, Paper A / AR
4. Matters Arising, Chair's Actions and Follow up, Paper B  
Including Philanthropy and Fundraising – Final ToRs, Paper B1

10.30

**TO DISCUSS**

**5. Information Technology**

- 5.1 Information Technology - progress review/overview, Paper C1
- 5.2 Learning technologies – update including Awayday follow up, Paper C2
- 5.3 Web technologies – update and overview, Oral
- 5.4 Topic Data and relevant Key Performance Indicators, Oral  
including, *Director of Finance/Deputy Director of IT/ Learning IT staff*

11.00

**TO APPROVE**

**6. Waterside (Commercial in Confidence)**

- 6.1 Update on Project – February plus any appendices, Paper D
- 6.2 Submission to HEFCE and further context, Paper D1  
*Chief Operating Officer*
- 6.3 Confirmation of revisions to business plan/previous decisions, Paper D2  
*Chief Operating Officer/Clerk*
- 6.4 Budgets and forecasts, see Paper F  
*Director of Finance/Chief Operating Officer*
- 6.5 Project Assurance Committee minutes 18 February 2014, Paper D3(TF)

*Chair of PAC*

11.45

**Performance, Finance and Risk Matters**

7. Key Performance Indicators, Paper E

*Chief Operating Officer*

8. Period 6 management accounts 2013/14, Paper F

*Director of Finance*

9. Honorary Awards – Leather Diplomates, Paper G

*Chair of Honorary Awards Committee*

**10. Policies and Procedures**

None brought forward to this meeting

12.25

**Compliance and governance**

11. Investment:

Annual Report on Investment, Paper H

*Director of Finance*

12.30

12. Governance matters:

Code of Conduct for Governors and Terms of Reference – Special Committees,  
Paper I

*Clerk*

13. IT compliance - FOI arrangements and Data protection compliance update,  
Paper J

*Clerk*

14. Court business – Pro Chancellor, Chancellor, Spring Court, Paper K

*Clerk*

15. Board Effectiveness Review and Evaluation 2014, Paper L

*Clerk*

16. Governors procedures – remaining documents ref web, Paper M

*Clerk*

17. Board and Committee meetings - Dates for 2014-15, Paper N

*Clerk*

12.45

**18. TO RECEIVE**

18.1 Funding Letter from BIS to HEFCE, Paper O

*Director of Finance*

18.2 Minutes of the **Senate** meeting 12 February 2014, Paper P

*Vice Chancellor*

18.3 Minutes of **IMAC** meeting 22 January 2014, Paper Q

*Chair*

18.4 HEFCE Assurance Visit Report, Paper R

*Clerk*

18.5 Governance – Away Day follow up/ Board Work Plan 2014, Paper S

*Clerk*

18.6 Update on Calendar and Board of Governors activity, Paper T

*Chair of Board/Clerk*

12.55

19.

**FOR NOTE - Any Other Business**

Items as necessary from:

Chair of the Board of Governors

Vice Chancellor Chief Operating Officer

Student Union President

Other members

Clerk

20. Confirmation of availability of Papers

*Chair of Board*

21. Report on Remuneration Committee 22 January 2014, Oral report

*Chair of Remuneration Committee*

13.00

22. Close followed by **Lunch (30 mins)**

***Followed by IT demonstration 1.45 to 2.15***