

**Board of Governors
Agenda for the meeting to be held on 26 March 2014
at 10:15 in Sunley Lecture Room**

10.15

1. Welcome, Apologies, Quorum
2. Declarations of Interest
3. **Minutes** of Meeting held on 26 February 2014, Paper A/AR
4. Matters Arising, Actions and Follow up, Paper B/B

10.30

TO DISCUSS

5. Academic, Reputation and Marketing issues –

- 5.1 Applications, Recruitment and Academic Portfolio Review, Paper C1
- 5.2 Academic Quality context, Paper C2
- 5.3 Academic performance (Senate Report) including KPIs 1,2,4,8 and topic data on Retention and Completion, National Student Survey, and Employability: analysis & review, Paper C3
- 5.4 Complaints & OIA analysis & review, Paper C4

Executive Dean Education and Director of Student and Academic Services

11.00

TO APPROVE

6. Waterside (Commercial in Confidence)

- 6.1 Update on Project – March plus any appendices, Paper D
- 6.2 Outcomes of HEFCE consideration 13 March 2014, Paper D1

Chief Operating Officer

- 6.3 Borrowing – PWLB drafts, Paper D2

Chief Operating Officer/Clerk

- 6.4 Project Assurance Committee minutes 18 March 2014, Paper D3 TF

Chair of PAC

11.30

Performance, Finance and Risk Matters

7. Risk Management and follow up to Audit Workshop, Paper E/F

Chief Operating Officer

8. Period 7 management accounts 2013/14 and standard KPIs, Paper G/G1

Director of Finance

9. Student's Union mid year Accounts 2013-14, Paper H

Director of Finance

10. Draft Budget 2013-14 including OFT issues on Residences, Paper I

11. Change to subsidiary companies, Paper J

Director of Finance

12.00

12. Fundraising Strategy 2014, Paper K TF

Vice Chancellor and Director of Advancement

12.20

Policies and Procedures

13. Human Resources Policies: PDR Policy and procedure, Paper L

Director of Human Resources

12.30

Compliance and governance

14. OFFA new Guidance and other Market issues, Paper M

Vice Chancellor and Chief Operating Officer

15. Governance matters:

15.1 Code of Conduct for Governors – final, Paper N

Clerk

15.2 Board Membership, Paper O

Chair of Board and Clerk

12.40

16. TO RECEIVE

16.1 Minutes of the **Senate** meeting 19 March 2014, Oral report

Vice Chancellor

16.2 Minutes of **Nominations** Committee 26 February 2014, Paper P

Chair of Nominations Committee

16.3 Minutes of **Audit** Committee 5 March 2014, Paper Q/Q1/Q2

Chair of Audit Committee

16.4 Report on the **Court** meeting on 11 March 2014, Paper R TF

Chair of the Board

16.5 HEFCE Funding Letter for 2014-15 (due 22/3/14), Paper S TB

Director of Finance

16.6 HEFCE Risk profile (if received), Paper T TB

Vice Chancellor and Director of Finance

16.7 Update on Calendar and Board of Governors activity, Paper U

Chair of Board/Clerk

12.50

17. FOR NOTE - Any Other Business

Items as necessary from:

Chair of the Board of Governors

Vice Chancellor Chief Operating Officer

Student Union President

Other members

Clerk

18. Confirmation of availability of Papers

Chair of Board

13.00

Close followed by **Lunch (30 mins)**

13.45

19. Followed by visit to an academic area (tbc) of Park Campus 45 minute to 1 hour