

## **Board of Governors**

### **Final Agenda for the meeting to be held on 20 November 2013 at 10:15 in Board Room Avenue Campus**

10.15

1. Welcome, Apologies, Declarations of Interest (*Apolo:TN*)
2. Declarations of Interest
3. **Minutes** of Meeting held on 23 October 2013, Paper A / AR
4. Matters Arising Actions and Follow up including Strategy and Strategic Planning – RtB and beyond, Paper B / B1

*Chair and Vice Chancellor*

10.30

#### **TO DISCUSS & TO APPROVE - Strategic matters**

##### **5.Financial Sustainability**

5.1 Consolidated Annual Report & Financial Statements:2012-13 including cover paper and letters of support, Paper C1

*Vice Chancellor and Director of Finance*

5.2 Financial Statements of the Universities Subsidiaries:

- University of Northampton Enterprises Ltd Financial Statements as at 31 July 2013, Paper C2a
- iCon East Midlands Directors Report and Annual accounts as at 31 July 2013, Paper C2b
- iCon Operations Directors Report and Annual accounts as at 31 July 2013, Paper C2c

*Director of Finance and Deputy Director of Finance*

5.3 Management Representation Letters, Paper C3

*Vice Chancellor and Director of Finance*

5.4 External Auditors' Key Issues Memorandum, Paper C4

*Chair of Audit Committee*

5.5 Internal Audit Annual Report: 2012-13, Paper C5

*Chair of Audit Committee and Director of Finance*

5.6 Audit Committee Annual Report: 2012-13, Paper C6

*Chair of Audit Committee*

11.30

5.7 Going Concern Report 2013, Paper D

*Director of Finance*

5.8 Annual Report on Subsidiaries 2012-13, Paper E

*Director of Finance (and Prof Simon Denny)*

5.9 Annual Report on Procurement:2012-13, Paper F

*Director of Finance*

5.10 Annual Report on Value for Money: 2012-13, Paper G

*Director of Finance*

5.11 Annual Report on Fraud, Corruption and Bribery: 2012 -13, Paper H

*Director of Finance and Clerk*

5.12 Theme KPIs & KPIs – Sustainability metrics & FSSG, Paper I

*Director of Finance and Deputy Director Finance*

5.13 Student Union Final Accounts – 2012-13, Paper J

*President of Students' Union and Director of Finance*

11.45

## **TO APPROVE - Core Business**

### **6. Waterside**

6.1 Update from Project and appendixes, Paper K

*Senior Project Manager*

6.2 Project Assurance Committee Minutes 12 November, Paper K2

*Chair of PAC*

12.15

### **7. Performance, Finance, Risk Matters**

7.1 Period 3 management accounts 2013/14, Paper L

*Director of Finance*

7.2 Governor Insurance and Annual Insurance Report, Paper M

*Director of Finance*

7.3 Recommendations for Honorary Awards from the **Honorary Awards Committee** on 16 October 2013 (and to the **Senate** on 4 December 2013),  
Paper N

*Chair of the Honorary Awards Committee*

## **8. Policies and procedures**

8.1 Financial Regulations 2013 – Final version, Paper O

*Director of Finance*

8.2 Risk Management Policy, Paper P

*Director of Finance and Executive Officer*

12.30

## **9. Compliance and governance**

9.1 Data Quality and Systems, Paper Q

*Director of Finance and Executive Officer*

9.2 Byelaws and Constitution, Paper R

*Chair of Byelaws Group and Clerk*

9.3 Recommendations on Board & Committee membership from the  
**Nominations** Committee 23 October 2013, Paper S

*Chair of Nominations Committee*

12.40

## **10. To RECEIVE - Reports and Updates**

10.1 Minutes and Reserved Minutes of the **Nominations** Committee 23  
October 2013, Paper T

*Chair of Nominations Committee*

10.2 Minutes and Reserved Minutes of the **Audit** Committee 6 November 2013,  
Paper U

*Chair of Audit Committee*

10.3 Minutes and Reserved Minutes of the **Honorary Awards** Committee 6  
November 2013, Paper V

*Chair of Honorary Awards Committee*

10.4 Update on Calendar and Board of Governors activity, Paper W

*Chair of Board/Clerk*

12.50

**11. FOR NOTE - Any Other Business**

Items as necessary from:

Chair of the Board of Governors

Vice Chancellor

Chief Operating Officer

Student Union President

Other members

Clerk

**12. Confirmation of availability of Papers**

*Chair of Board*

13.00

**13. Close followed by Lunch (30 mins)**

13.30 To 14.00 – end

**14. Post meeting Subject Briefing (30 mins)**

Subject Maidwell and School of the Arts visit, Paper Z

*Vice Chancellor and Staff Presenters*