



Appeals Against Termination (Student Route students) Policy

1.0 Introduction and background

- 1.1 The University is committed to providing an equivalent learning experience and consistent implementation of its regulations and policies across its entire student body. At the same time, it is bound by additional external regulations for some cohorts of students, including students on a Student Route visa, with which it must comply.
- 1.2 This policy seeks to ensure that the University is able to offer all students an Appeal against termination where this entitlement exists whilst continuing to meet the terms of its sponsor licence.

2.0 Purpose and scope

- 2.1 This policy sets out how students on a Student Route visa who are entitled to submit an Appeal against termination should be managed including at what stage their visa sponsorship may need to be withdrawn.
- 2.1 It applies to all students studying taught modules (including those at Level 8) who are on a Student Route visa.
- 2.2 This policy will not apply in cases where the student has had their visa sponsorship withdrawn during an academic year due to a breach of UKVI rules where the university is required to or instructed to withdraw sponsorship by UKVI

3.0 Definitions

- 3.1 CAS – Confirmation of Acceptance for Studies issued by the University to sponsor an overseas student's Student Route visa
- 3.2 ISSS – International Student Support Service

4.0 Key principles

- 4.1 Students will not be withdrawn or have their visa sponsorship withdrawn until after the deadline for submitting an appeal has passed.
- 4.2 If a student is appealing a termination which occurs before the end date of their course as stated on their CAS, their appeal will be triaged within 10 working days and;

4.2.2 If accepted, they will be allowed to continue without having their visa sponsorship withdrawn.

4.2.3 If their appeal is not accepted, visa sponsorship will be withdrawn within 10 days of the appeal decision and the student will be required to leave the UK.

4.2.4 The reason for the withdrawal of sponsorship will be reported to UKVI via the Sponsor Management System.

4.3 If a student is appealing a termination which occurs on or after the end date of their CAS the University has no requirement to withdraw visa sponsorship. The student may remain in the UK if they have a valid visa to do so. If the student's visa has expired they will be required to leave the UK and await the outcome of their appeal against termination. The outcome of the appeal will be reported to UKVI via the Sponsor Management System.

4.4 Students without a valid visa who are awaiting the outcome of an appeal against termination overseas will be given the option of attending their appeal panel via an alternative method (e.g. video conferencing / telephone).

4.5 Where the outcome of an appeal against termination is successful but the student was required to leave the UK, the student will be offered options to return to their study as per the Repeat Failed Modules (UKVI) Policy.

5.0 Key responsibilities

5.1 Student Conduct, Complaints, Appeals & Manager – to triage appeals against termination within 10 days where students are terminated prior to the end date stated on their CAS. To send template communications to students on Student Route visas which outline their options and advise to contact ISSS for advice regarding their visa. To update Appeals Log and inform ISSS and SATs of appeal outcomes for Student Route students. To ensure alternative arrangements are in place for students who are unable to remain in the UK to attend their appeal panel.

5.2 ISSS – To complete withdrawal of sponsorship reports on the UKVI Sponsor Management System. To advise students following a successful appeal against termination on their visa options to complete their studies.

5.3 Student Records – To withdraw students if their appeal against termination is unsuccessful

6.0 Links to related UN Policies/Guidance/Regulations

6.1 Termination Appeal policy and guidance - <http://tundresearch.northampton.ac.uk/results/searchresult.aspx?Search=&Title=&Description=Stuiss+Ap&submit=Search>

6.2 Repeat Failed Modules (UKVI) Policy - <http://tundresearch.northampton.ac.uk/results/searchresult.aspx?Search=&Title=&Description=SAS+UKVI+PolPro&submit=Search>

7.0 Links to related external documents (e.g. QAA)

7.1 Student Route of the Points Based System – Policy Guidance
<https://www.gov.uk/government/publications/points-based-system-student-route>

8.0 Appendices

8.1 Summary Sheet:

Policy Title:	
Appeals Against Termination (Student Route students) Policy	
Purpose of Policy and to whom it applies (please specify cohorts):	
This policy sets out how students on a Student Route visa who are entitled to submit an appeal against termination should be managed including at what stage their visa sponsorship may need to be withdrawn.	
It applies to all students studying taught modules (including those at Level 8) who are on a Student Route visa.	
Owner and Department:	
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Principal contact:	
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Dissemination and implementation plan:	
Via SEC and SSECs Via Web	
Date of initial committee approval (state committee name):	February 2015 (SEC)
Date of Senate approval:	February 2015
Date for implementation and cohorts to which it applies:	March 2015 (all cohorts)
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